NARSIMHA REDDY
ENGINEERING COLLEGE
An Autonomous Institution| Affiliated to JNTUH | Approved by AICTE
Accredited by NBA & NAAC with 'A' Grade

NRCM/IQAC/AY 2026-27/01 Date: **14.07.2026**

To
The Chairman
IQAC, Narsimha Reddy Engineering College,
Secunderabad.

Respected Sir,

Sub: Permission to conduct IQAC Meeting on 18.07.2026 in NRCM-reg

With reference to the subject cited above, an IQAC Meeting is proposed to be held on 18.07.2026 (Saturday) at 02:00 PM to deliberate on the following agenda items. In this regard, permission is kindly requested to conduct the meeting and discuss the agenda as proposed.

Agenda:

1. Approval of previous minutes of Meeting held on 02.05.2026 (Saturday), AY 2025-2026 and action taken.
2. Evaluation of teaching–learning processes and feedback analysis.
3. Evaluation of training, placements, and career guidance activities for the academic year: 2026-27.
4. Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus.
5. Review on Course Audit-1 to be held in the first week of August.
6. Review on Faculty & Student Registration for NPTEL Certification Courses.
7. Planning and Execution of Induction Programme for First-Year B. Tech Students.
8. Planning and Scheduling of Professional Development, Faculty Development Programmes, Seminars, and Workshops.
9. Other matter with the permission of the Chair.

Thanking you,

Yours faithfully,

IQAC Coordinator

Dean-IQAC
NARSIMHA REDDY ENGINEERING COLLEGE
UGC Autonomous
Sy No.518, Maisammaguda (V), Dhulapally (P
Medchal (M & Dist.), Hyderabad-500100-TS

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NRCM/IQAC/AY 2026-27/03 Date:15.07.2026

CIRCULAR

All members of the IQAC are hereby informed to attend the IQAC Meeting scheduled to be held on 18.07.2026 (Saturday) at 02:00 PM in the Board Room, Mahatma Gandhi Block.

Agenda:

1. Approval of previous minutes of Meeting held on 02.05.2026 (Saturday), AY 2025-2026 and action taken.
2. Evaluation of teaching–learning processes and feedback analysis.
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8. Planning and Scheduling of Professional Development, Faculty Development Programmes, Seminars, and Workshops.
9. Other matter with the permission of the Chair.

IQAC Coordinator
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PRINCIPAL
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Medchal (M & Dist.), Hyderabad-500100-TG.

Copy to:

1. The Chairman – for kind information
2. Heads of all Departments
3. Members Concerned

NRCM/IQAC/AY 2026-27/04 **Date: 18.07.2026**

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Minutes of IQAC Meeting, AY 2026-2027

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 18.07.2026(Saturday) at 02:00 PM in the Board Room, Mahatama Gandhi Block.

Chairperson-IQAC, welcomed all the members of IQAC. He requested IQAC Coordinator to conduct the meeting.

The IQAC Coordinator, welcomed all members and outlined the agenda for the Academic Year 2026–27. He presented the agenda points and requested the members for appropriate suggestions and approval.

Item No.	Agenda Item	Discussions and Resolutions
1	Approval of Previous Meeting Minutes and Action Taken Report	The minutes of the previous meeting held on **02.05.2026 (Saturday)** for the Academic Year 2025–2026 were presented before the committee. The members reviewed the Action Taken Report (ATR) on the resolutions of the previous meeting and discussed the progress of academic and institutional activities. **Resolved** to approve the minutes of the previous meeting and instruct the concerned HoDs and coordinators to ensure the timely completion of pending activities, if any.
2	Evaluation of Teaching–Learning Processes and Feedback Analysis	The committee reviewed the effectiveness of teaching–learning practices, student academic performance and feedback analysis. Members emphasized the importance of innovative teaching methodologies, ICT-enabled teaching, experiential learning, project-based learning and Outcome-Based Education (OBE). **Resolved** that Dean-Academics in coordination with all HoDs shall review the feedback analysis, identify areas requiring improvement and ensure the implementation of appropriate corrective measures. Faculty members shall be encouraged to adopt student-centric teaching methodologies to enhance learning outcomes.
3	Evaluation of Training, Placements and Career	The committee discussed the proposed training, placement and career guidance activities for the

	Guidance Activities for AY 2026–2027	Academic Year 2026–2027. Members emphasized strengthening students' technical competencies, aptitude, communication skills and interview readiness through structured training programs. The importance of industry collaborations, internships, professional certifications and higher education guidance was also discussed. **Resolved** that the Training and Placement Cell, in coordination with the HoDs, shall prepare a comprehensive annual training and placement plan, organize industry-oriented training programs and enhance opportunities for internships, placements, entrepreneurship and higher education.
4	Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus	The committee discussed the preparation of lesson plans and maintenance of course files in accordance with the approved academic calendar, course structure and prescribed syllabus for AY 2026–2027. Members emphasized the inclusion of Course Outcomes (COs), CO–PO/PSO mapping, teaching methodologies, assessment plans, assignments and course attainment records. **Resolved** that all faculty members shall prepare lesson plans and update course files before the commencement of the respective semester. HoDs shall verify the completeness of the documents and ensure that teaching activities are conducted according to the approved academic schedule.
5	Review of Course Audit–I Scheduled in the First Week of August	The committee discussed the arrangements for **Course Audit–I**, scheduled to be conducted during the first week of August 2026. Members emphasized reviewing lesson plans, course files, syllabus coverage, attendance records, internal assessment practices, CO–PO/PSO mapping and other relevant academic documents. **Resolved** that all HoDs shall ensure the readiness of faculty course files and departmental academic records for verification. IQAC shall coordinate the audit process, communicate the audit schedule and review the observations. Concerned faculty members shall implement necessary corrective measures based on the audit findings.
6	Review of Faculty and Student Registration for	The committee reviewed the status of faculty and student registration for NPTEL certification courses and discussed the importance of promoting self-learning and professional skill enhancement through online

	NPTEL Certification Courses	certification programs. Members emphasized selecting relevant courses aligned with academic requirements, emerging technologies and professional development needs. **Resolved** that all HoDs shall encourage faculty members and students to register for suitable NPTEL courses and ensure regular monitoring of enrolment, participation and certification status. Departmental NPTEL Coordinators shall maintain updated registration and certification records and submit periodic reports to the institutional NPTEL Coordinator.
7	Planning and Execution of Induction Programme for First-Year B.Tech Students	The committee discussed the planning and organization of the Student Induction Programme for newly admitted First-Year B.Tech students for the Academic Year 2026–2027. Members emphasized familiarizing students with the institutional vision, mission, academic regulations, curriculum, examination system, campus facilities, student support services, mentoring system and code of conduct. **Resolved** that the concerned coordinators, in association with the HoDs and First-Year faculty, shall prepare a detailed induction programme schedule incorporating orientation sessions, motivational talks, professional ethics, anti-ragging awareness, universal human values and student development activities. Necessary arrangements shall be made for the effective conduct of the programme.
8	Planning and Scheduling of Professional Development Programmes, Faculty Development Programmes, Seminars and Workshops	The committee discussed the importance of continuous professional development for faculty members through FDPs, STTPs, seminars, workshops, industry training and certification programmes. Members emphasized organizing programmes on emerging technologies, innovative pedagogical practices, Outcome-Based Education, research methodologies and effective assessment practices. **Resolved** that all HoDs shall identify departmental training requirements and prepare an annual faculty development activity plan. Departments shall organize relevant programmes with the support of IQAC and encourage faculty participation in programmes conducted by reputed institutions and professional bodies. Proper documentation and feedback analysis shall be maintained for each programme.

9	Any Other Matter with the Permission of the Chair	With the permission of the Chair, the members discussed the importance of timely execution of academic activities, effective coordination among departments and systematic maintenance of academic records. The Principal emphasized the need for continuous monitoring of teaching–learning processes, student performance and institutional quality initiatives. **Resolved** that all HoDs and committee coordinators shall ensure the effective implementation of the resolutions and submit periodic progress reports to the concerned authorities for review.

General Resolutions

The committee further resolved that:

1. All departments shall complete the necessary preparations for Course Audit–I scheduled during the first week of August 2026.
2. The First-Year Admission & Induction Programme shall be planned and organized systematically to facilitate the smooth transition of newly admitted students into the engineering education system.
3. All departments shall prepare and implement annual plans for FRPs, FDPs, Bootcamps and workshops.
4. IQAC shall periodically monitor the implementation of the resolutions and review the progress of institutional quality enhancement initiatives.

The meeting concluded with a vote of thanks to the Chair and all the members for their valuable suggestions and active participation.



Internal Quality Assurance Cell

List of Attendees

Venue: Board Room **Date:** 18.07.2026 **Time: 02.00PM**

S. No.	Name	Designation in IQAC	Signature
1	Dr. R. Lokanadham	Chairperson	
2	Sri J. Trishul Reddy	Management Member	
3	Dr. P. Dileep Kumar Reddy	Member	
4	Dr. P. Venkat Rao	Member	
5	Dr. N Adithya Valli	Member	
6	Prof. D. Srinivas	Member	
7	Dr. K Purshotham Prasad	Member	
8	Dr. C. Sasikala	Member	
9	Dr. N. Kavitha	Member	
10	Dr. V Purandhar Reddy	Member	
11	Dr. D Koteswar Rao	Member	
12	Mrs. M Sowmya	Member	
13	Dr. G V V Prasad	Member	
14	Dr. D Simhana Devi	Member	
15	Mr. D Venkatesh	Member	
16	Mrs. K Srividhya	Member	
17	Dr. P. Nagaraju	Member	
18	Mrs. R Satyavathi	Member	
19	Mr. M. Srinivas Reddy	Local Society/Trust Member	
20	Mr. T. K. Kothandaraman	Industry Member	
21	Mr. K. Kamshikrishna	Employer Member	
22	Mr. Erumalla Kartheek	Alumni Member	
23	Mr. Md. Zainullabuddin	Student Member	
24	Ms. Harshini	Student Member	
25	Mr. V. Ramu Naik	Parent Member	
26	Mrs. N Sai Kiranmai	IQAC Coordinator	